



# Application for Employment

## PERSONAL DETAILS

Full name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Email: \_\_\_\_\_

Can you comfortably lift 50 lbs on a regular basis?    ☐ YES                      ☐ NO

Are you authorized to work in the US?                      ☐ YES                      ☐ NO

What position are you applying for? \_\_\_\_\_

Desired Hourly Rate: \$\_\_\_\_\_

## EDUCATION

Are you currently a student?    ☐ YES                      ☐ NO                      ☐ I BEGIN ON \_\_\_\_\_

### HIGH SCHOOL/PRIMARY EDUCATION

School name: \_\_\_\_\_

Subjects studied: \_\_\_\_\_

Did you graduate:    ☐ GRADUATED                      ☐ GED                      ☐ COMPLETED \_\_\_\_\_ GRADE

Last year attended: \_\_\_\_\_

### COLLEGE EDUCATION

Institution name: \_\_\_\_\_

Course of Study: \_\_\_\_\_

Did you graduate:    ☐ GRADUATED                      ☐ COMPLETED \_\_\_\_\_ YEARS

Last year attended: \_\_\_\_\_



OTHER SKILLS/COURSES (please complete if applicable)

*What other courses have you undertaken (e.g., sommelier, TABC Certification, first aid, ServSafe, etc.)? Please provide details.*

Do you have any cooking experience?  
If yes, please give details:

[ ] YES

[ ] NO

Do you have any waiting experience?  
If yes, please give details:

[ ] YES

[ ] NO

Do you have any wine service experience?  
If yes, please give details:

[ ] YES

[ ] NO

Do you have any computer skills?  
If yes, please give details:

[ ] YES

[ ] NO

Do you have any experience with cash register  
or money handling?  
If yes, please give details:

[ ] YES

[ ] NO

Do you have any language skills other than English?  
If yes, please give details:

[ ] YES

[ ] NO



## AVAILABILITY

Please indicate the hours you are available to work. These times should be from when you are ready to commence a shift at the winery. Our working day may be made up of many shifts including early mornings, days, afternoons and nights. The minimum allowable employment period is 2 hours per shift. ***All Nice Winery employees must be available to work weekends. Please note that if you do not enter time available on Saturday or Sunday, your application will not be considered.***

	Earliest Available Time	Latest Available Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

Maximum hours available to work per week: \_\_\_\_\_

Date you are available to begin work: \_\_\_\_\_

Do you have consistent and reliable transportation?    ☐ YES            ☐ NO

If no, please explain:

## PREVIOUS EMPLOYMENT

*Please provide previous employment details (complete with your current or most recent employer first):*

(1)

Name of employer: \_\_\_\_\_

Name of supervisor: \_\_\_\_\_

Address of employer: \_\_\_\_\_

Position held: \_\_\_\_\_

Dates of employment (begin/end): \_\_\_\_\_

Summary of main duties:

\_\_\_\_\_  
\_\_\_\_\_

Reason for leaving: \_\_\_\_\_



(2)

Name of employer: \_\_\_\_\_

Name of supervisor: \_\_\_\_\_

Address of employer: \_\_\_\_\_

Position held: \_\_\_\_\_

Dates of employment (begin/end): \_\_\_\_\_

Summary of main duties:

\_\_\_\_\_  
\_\_\_\_\_

Reason for leaving:

\_\_\_\_\_

(3)

Name of employer: \_\_\_\_\_

Name of supervisor: \_\_\_\_\_

Address of employer: \_\_\_\_\_

Position held: \_\_\_\_\_

Dates of employment (begin/end): \_\_\_\_\_

Summary of main duties:

\_\_\_\_\_  
\_\_\_\_\_

Reason for leaving:

\_\_\_\_\_

List any hobbies, sporting activities, interests or special skills that you have:

\_\_\_\_\_  
\_\_\_\_\_



## EMPLOYMENT QUESTIONS

1. What is the best quality that you possess that would contribute to the success of Nice Winery?

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2. Why are you interested in working at Nice Winery? How did you learn about the position?

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3. A customer states that she received a bad bottle of wine in her previous purchase. How would you handle the situation?

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4. Please rank the following from most important (#1) to least important (#4).

\_\_\_\_\_ Great Wines/Great Food that Exceed Customer Expectations

\_\_\_\_\_ Personable Customer Service

\_\_\_\_\_ Beautiful and Comfortable Environment

\_\_\_\_\_ Neat and Clean Packaging

*Explain why you ranked your #1 quality the highest.*

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5. In what circumstance is it acceptable not to come to work when you are scheduled?

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## REFERENCES

*Please provide details of at least 2 work-related references who can be contacted. If you do not have any work history, a character reference should be given.*

Name of reference: \_\_\_\_\_

Position: \_\_\_\_\_

Company: \_\_\_\_\_

Phone number: \_\_\_\_\_

Type of Reference: ☐ Personal ☐ Work

Name of reference: \_\_\_\_\_

Position: \_\_\_\_\_

Company: \_\_\_\_\_

Phone number: \_\_\_\_\_

Type of Reference: ☐ Personal ☐ Work

## PREVIOUS INJURIES

Working in hospitality by its nature, can be physically demanding and requires a certain degree of physical ability. We require that you inform us of any pre-existing injury that may be affected by this work, in the space provided below. A failure to notify Nice Winery of any injury could result in ineligibility for future related compensation claims.

## AFFIRMATION

Due to the large amount of applications we receive, unfortunately not all applicants can be interviewed. Applicants will be selected for an interview based on the information provided in this application.

The information included in this form is true and correct. I authorize Nice Winery to use the information I provided to reference-check my past history.

Applicant's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_